



**MyAxelos
registration
guide**



New Member (Access via Axelos.com or my.axelos.com)

MyAxelos is PeopleCert's exclusive membership programme which is designed to help you continually develop your skills and stay up-to-date with the ITIL, Prince2, MoR, MOP, P3O, MoV, Resilia, AgileShift frameworks. In addition, you will find industry news and best practices, articles and webinars delivered by subject-matter experts. You can also find materials to help prepare you for your exam, log CPD points and access your digital badges.

Want to get started?

The first thing you will need to do is create a MyAxelos account by signing up on the axelos.com or my.axelos.com

Just click on the button that says 'Subscribe to MyAxelos.'

You will then be provided with two alternative payment options to complete your subscription:

Option 1: Monthly fee of \$9.99 + VAT

Option 2: \$99.00 per year + VAT



After choosing which subscription you prefer, the next step will be to fill out your personal information, enter your payment details and confirm that you agree with the terms and conditions.

Personal info

The screenshot shows the registration form with the 'Personal info' section on the left and a 'Purchase summary' sidebar on the right. The 'Personal info' section includes input fields for First name, Surname, Email, Confirm Email, Candidate number (Optional), and Country. The 'Purchase summary' sidebar shows a link to 'BACK TO PLAN PAGE', the subscription name 'MyAxelos Standard Individual Subscription - Monthly', bundle price of £9.99, tax/VAT of £0.00, and a total of £9.99. There is also a 'Voucher code' field and an 'Apply' button.

Personal info

First name

Surname

Email

Confirm Email

Candidate number (Optional) ⓘ

Country ▾

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Purchase summary

MyAxelos Standard Individual Subscription - Monthly

Bundle price: £9.99
Tax/VAT (0%): £0.00

Total: £9.99

Voucher code

At this point, you can also enter your voucher code, if you have one.

Credit Card info

The screenshot shows the registration form with the 'Payment details' section on the left and a 'Purchase summary' sidebar on the right. The 'Payment details' section includes a 'Secure Checkout' icon, input fields for Cardholder Name, Credit Card Number, Expiration date (Month and Year), and CVV, and a 'Billing address' section with fields for First name, Last name, Address line one, and Address line two (optional). The 'Purchase summary' sidebar shows a link to 'BACK TO PLAN PAGE', the subscription name 'MyAxelos Standard Individual Subscription - Monthly', bundle price of £9.99, tax/VAT of £2.40, and a total of £12.39. There is also a 'Voucher code' field and an 'Apply' button.

Payment details Secure Checkout

Cardholder Name

Credit Card Number   ⓘ

Expiration date **CVV**

Expiration Month ▾ Expiration Year ▾ CVV ⓘ

Billing address

First name Last name

Address line one

Address line two (optional)

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Purchase summary

MyAxelos Standard Individual Subscription - Monthly

Bundle price: £9.99
Tax/VAT (24%): £2.40

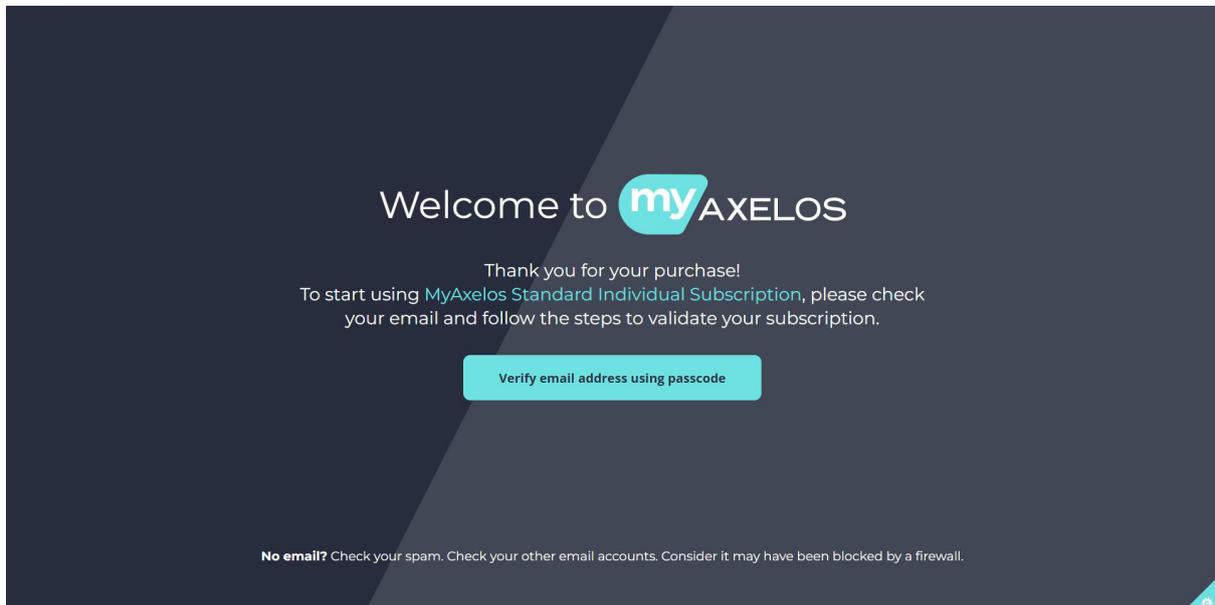
Total: £12.39

Voucher code



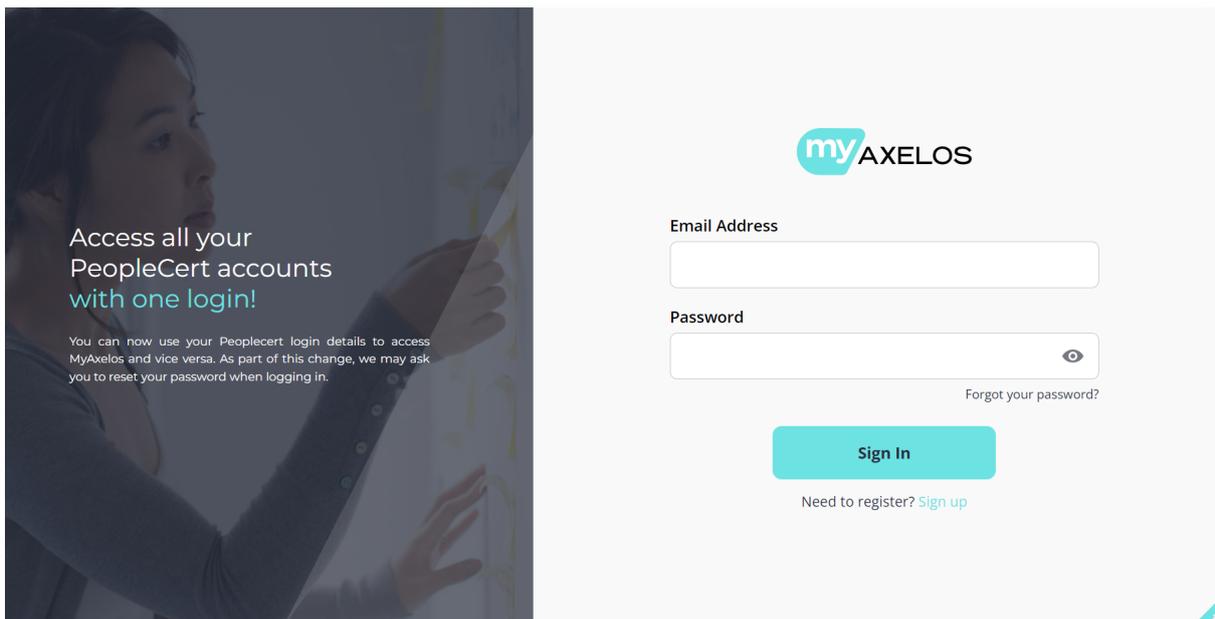
You will then receive a thank you message, with a button to verify your email address with a passcode.

Click this button to verify your email address and complete your subscription!



You can now log in to MyAxelos with your username and password.

MyAxelos also offers secure Single Sign-On authentication (SSO), this means that you can access all of your candidate account details and subscription with the same credentials.





You can always access your Account Profile & Settings to manage your subscription. You have the option to change your subscription plan at any time.

 **testonemonth freesignup**

Subscription renews
21st April 2023

Account Management

- Personal Info +
- Account Settings +
- Subscriptions -

You are currently on a 1 month free trial expiring on **21/04/2023**. To continue beyond your Renewal date, please click the upgrade button below, where you will be upgraded to our annual plan.

MyAxelos Standard Individual Subscription
Yearly
£99.00/Year

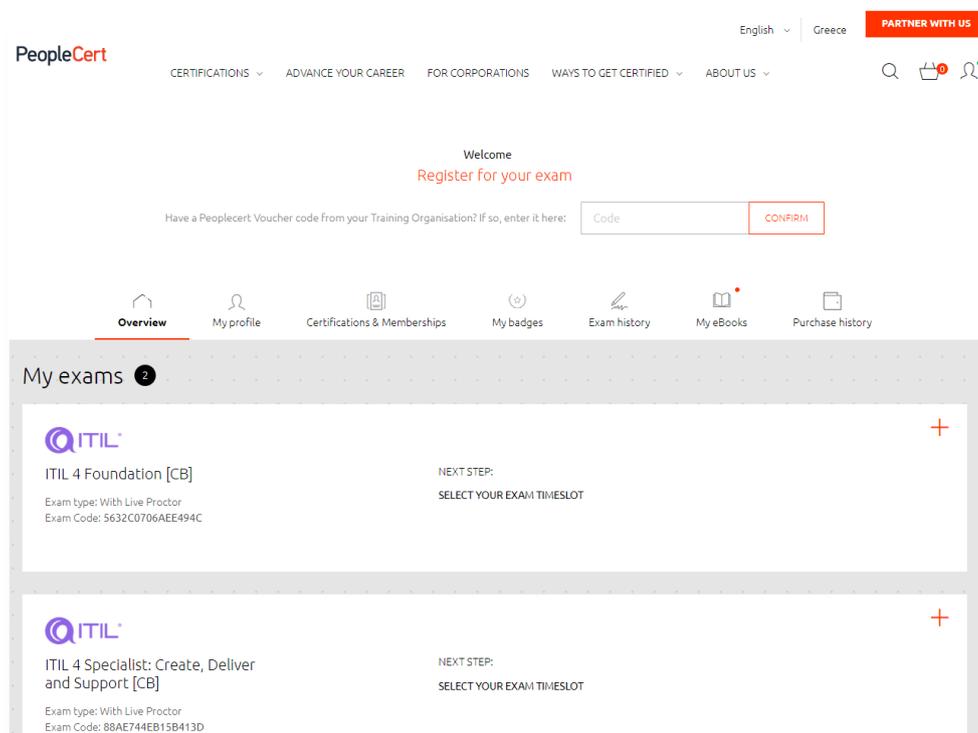
Upgrade

Payment information **Add credit or debit card** >

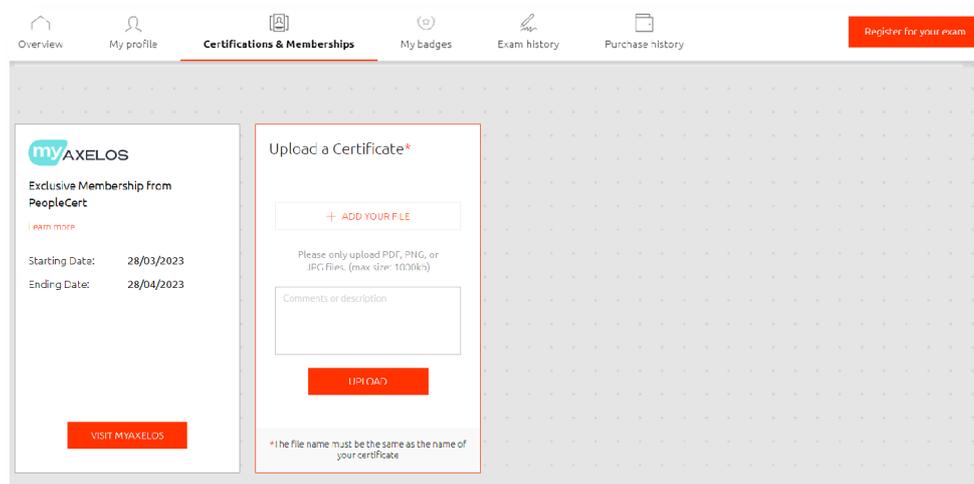
If you would like to downgrade your subscription, please contact us [here](#).

1 month free trial member (This path is open to anyone who has access to a 1 month free trial due to an exam purchase or voucher redemption from their training provider).

If you have purchased an exam from PeopleCert or have a **valid PeopleCert Exam Voucher Code** from an **ATO** you may be entitled to a **1 Month Free Trial Access to MyAxelos**.



After redeeming your **PeopleCert Exam Voucher Code** through your PeopleCert Account, go to the **Certifications & Memberships** tab and click on **VISIT MYAXELOS** to claim your Free Trial.





If you are eligible for the 1-month free trial, you will automatically be redirected to **MyAxelos**. Please follow the same path for registration outlined in the first image, above.

Your 1-month free trial period, which is valid for one year, will start as soon as you click on the **VISIT MYAXELOS** button.

Please note that you will need to add your payment information to continue with your subscription once the 1 month free trial period ends.

The screenshot shows the MyAxelos website interface. At the top left is the 'myAXELOS' logo. The navigation menu includes 'Home', 'Resources', 'CPD', 'Badges', and 'Help'. Below the navigation is a notification bar with a bell icon, the text 'Please add your card details', an 'Add Card' button with a right arrow, and a close 'X' button. Underneath is a 'Featured Resources' section with a 'Browse all resources' button. The first featured resource is titled 'Benefits of a positive risk culture' with an image of a woman in a blue hijab. The second resource is 'Escaping the sunk cost fallacy in projects', dated April 17, 2023, with a '6 min read' label, a bookmark icon, a heart icon, and '1 Like'.

myAXELOS

Home Resources CPD Badges Help

Please add your card details Add Card > X

Featured Resources Browse all resources >

Benefits of a positive risk culture

April 17, 2023 6 min read 1 Like

Escaping the sunk cost fallacy in projects

The sunk cost fallacy can affect any



We hope that this guide has been useful to support your Membership Subscription journey

If you require any support, we're happy to help, please get in touch with customerservice@peoplecert.org.

Our team is available 24/7/365.

peoplecert.org

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